#### **Application procedure:**

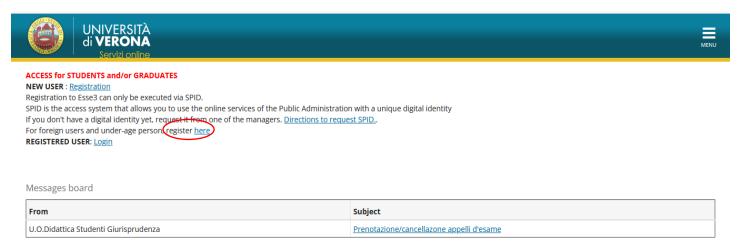
Log into the ESSE3 online platform available at: <a href="https://univr.esse3.cineca.it/Start.do">https://univr.esse3.cineca.it/Start.do</a>

If you are applying for the first time, you must first register in the system with your SPID login details.

If you already have a student profile, you can use either your SPID or your GIA login details.

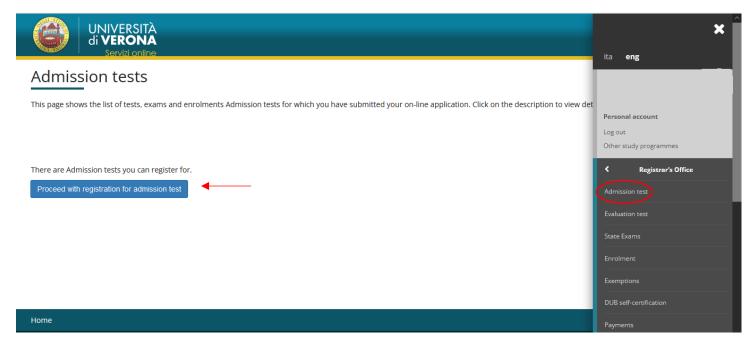
If your GIA login details have expired and/or forgotten you should request the recovery of your login details following the instructions at: <a href="https://www.univr.it/recuperocredenziali">www.univr.it/recuperocredenziali</a> or logging in with your SPID login details.

For foreign students: you can register as described on the page:

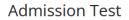


Please note: to complete your registration, you will need to have a scanned copy of your ID card and Curriculum Vitae on hand.

Once logged in, select "Registrar's Office" > "Admission tests" from the menu, then the course of your interest to complete the procedure. Then complete all the mandatory fields.







On the next pages it will be possible to apply for an admissione test





Compilando la seguente domanda il/la candidato/a dichiara di aver preso visione del bando di concorso e accettarlo integralmente.

È inoltre consapevole che in caso di dichiarazioni mendaci, falsità in atti e di uso di atti falsi, incorrerà nelle pene stabilite dal codice penale e dalle leggi speciali in materia e decadrà, con effetto retroattivo, dai benefici eventualmente conseguenti al provvedimento emanato sulla base della dichiarazione non veritiera.

Autorizza inoltre il trattamento e la conservazione dei dati personali, ivi inclusi quelli di natura sensibile, da parte del personale preposto agli adempimenti previsti dalle procedure di selezione, per le finalità oggetto della presente richiesta, avendo preso visione delle informative su trattamento e protezione dei dati personali <a href="http://www.univr.it/privacy">http://www.univr.it/privacy</a>



On this page you must click on "Avanti" to declare that you have read the *Call for applications of Master's* programmes and Advanced and professional development courses that you can find on this page:

https://www.univr.it/en/post-laurea-bandi-e-moduli



₣ Key:













## Select course type

\* required field Please select the type of course you wish to access. Select course type-

Post reform\* Bachelor's degree O Master's degree First level O MASTER Second level O MASTER O Corso di Dottorato (D.M.226/2021) O Percorso formativo 5 CFU DM 108/22 Pre reform\* O Advanced/Professional development course Continuing Education courses O Corso di Formazione Continua

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#### Confirm admission test

Please check the information entered on the previous pages is correct.

### Admission test Type of qualification ADVANCED/PROFESSIONAL COURSE Course type Advanced/Professional development course Description Ammissione al corso di perfezionamento e di agg. prof. Note

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## **Identity documents**

This page shows the identity documents you have already uploaded. You can upload a new document/attachment by clicking on the magnifying glass icon below.

Type of document	Number	Issued by	Date of Issue	Expiry date	Status	Attachments	Actions
							90







# Selection administrative category and disability assistance

Candidates with handicap and/or affected by specific learning disorders, according to art. 16 and 20 of the Law no. 104 of 5 February 1992 - as modified by laws no.17 of 28 January 1999 and no. 170/2010 - and related Guidelines, can apply for the necessary assistance during the exam/s in relation to their disability as well as additional time and compensative means, filling in the section reported below.

**The certification** attesting what declared must be submitted to the Centro Servizi per Studenti Disabili dell'Ateneo, Via S. Francesco 22, 37129 Verona (Ph. 0039 045 8028786, public opening time from Monday to Friday, from 9.00 to 13.00).

On the web page  $\underline{\text{Centro servizi per studenti disabili}}$ , are available further information and relative documents.

Form to download, fill in and deliver to the Centro Servizi per Studenti Disabili dell'Ateneo.

Administrative category—					
Administrative	-				
category*					
Assistance during exams					
I require assistance during exams (Law 104/92 and subsequent modifications)*					
○ Yes <b>⊙</b> No					

\_ . .

Candidates with handicap and/or affected by specific learning disorders, according to art. 16 and 20 of the Law no. 104 of 5 February 1992 - as modified by laws no.17 of 28 January 1999 and no. 170/2010 - and related Guidelines, can apply for the necessary assistance during the exam/s in relation to their disability as well as additional time and compensative means, filling in the section reported below. The certification attesting what declared must be submitted to the Centro Servizi per Studenti Disabili dell'Ateneo, Via S. Francesco 22, 37129 Verona (Ph. 0039 045 8028786, public opening time from Monday to Friday, from 9.00 to 13.00). On the web page Centro servizi per studenti disabili, are available further information and relative documents. Form to download, fill in and deliver to the Centro Servizi per Studenti Disabili dell'Ateneo. Administrative category Administrative category<sup>4</sup> Assistance during exams I require assistance during exams (Law 104/92 and subsequent modifications)\* O Yes O No Test calendar Description Type Date Time Place Punteggio Finale Non Definita

*Please note:* only for **Advanced/Professional Development courses**, you have to choose among two administrative categories.

Those in possession of a secondary school diploma (hight school certificate) must choose to enroll in the Professional updating course (Corso di Aggiornamento professionale).

Those in possession of a degree from the University must choose to enroll in the Advanced course (Corso di Perfezionamento).

# Upload your attachments for evaluation

Insert qualifications and/or documents useful for evaluation.

To add an attachment click on the 'Add' radio button below, then on 'Next'. Once the files have been uploaded, click on 'Uploading complete'.

Туре	Minimum number of files		
Certificazione di lingua	1		
Curriculum Vitae	1		
Dichiarazione di Valore/riconoscimento	0		
Diploma Supplement	0		

#### Your uploaded attachments:

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It is mandatory upload a Curriculum Vitae in this page.

In the case of access with a foreign title, it is also mandatory to upload <u>Declaration of Value</u> issued by the Italian Diplomatic Representation of the country where the degree was obtained and a copy of the qualification with translation and legalization.

Both documents must be legalized and officially translated into Italian.

As an alternative to the Declaration of Value, the following documents are also accepted:

- the Diploma Supplement issued by the University that issued the degree;
- the <u>CIMEA Statement of Comparability</u> using the service provided by CIMEA Academic Equivalence Mobility Information Center (<a href="http://www.cimea.it/it/index.asp">http://www.cimea.it/it/index.asp</a>).

Once the application procedure is complete, the system will issue a registration receipt with a summary of your details, and you will receive an email confirming that your application has been submitted.