

In order to edit your web page go to Myunivr: <https://myunivr.univr.it/my-data> (\*\*remember that you have to access via VPN, otherwise it does not work\*\*).

To create a good personal web page with all the information needed you can use Lorenzo Ferroni's page as a template: <https://www.dlss.univr.it/?ent=persona&id=46151&lang=it>

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## 1. General information on your personal Univr web page

- Please, add a picture, e-mail address and other relevant information
- Provide an Italian + an English version of the following texts:
  - max. **5 lines** on your PhD research project (under the label → **Doctorate research program/Programma di ricerca dottorato**) with a clear indication of the title, goals, methodology
    - Indicate Supervisor + Co-supervisor (if any) with affiliation(s)
  - Under the section **Curriculum**, you can insert another brief text of presentation, provided that you do not repeat what you have written about your project. Here you can also decide not to write anything (or to complete it later).
  - If at the moment you are abroad as a PhD visiting student, it would be good to write something like *From x to x I will be at the University of XXX* (see Lorenzo's page).

## 2. Curriculum vitae and scholarly activity

- Provide **2 pdf** files, one for **CV** + one for **Presentations & Publications** (in English is fine), but please remember to keep the 2 files separated, so one can immediately access your list of publications and presentations if needed.

### 2.1. CV

- if you do not have a template to follow, you can create one on <https://europa.eu/europass/en>
- please, name the file as follows: **Surname\_CV\_DATE**
- The CV should contain:
  1. *Personal information* (name, e-mail, link to personal webpage if any)
  2. *Education* (school, academic)
  3. *Training* (workshops, summer schools, internships that you have attended and that are relevant)
  4. *International* (research stays abroad, indicate – if any – scholarships, grants, etc.) – if any
  5. *Collaboration within research projects* (indicate PI, main duties, role, duration of contract/collaboration) – if any
  6. *Academic experience* (mentoring, teaching, conference or other events co-organization) – if any
  7. *Language skills*: please refer to standard assessment criteria <https://europa.eu/europass/en>
  8. *Digital skills*: please refer to standard assessment criteria <https://europa.eu/europass/en>
  9. *Memberships* (International association for...)

You can also use a different style or structure, of course, but be clear and concise, nobody expects that you have a long CV, but an effective one:-)

### 2.2 Publications & Presentations

- Rename your file as follows: **Surname\_publications\_presentations\_DATE\_pdf**
- follow a coherent citation style
- follow a chronological order
- provide DOI or other identifiers (if any)
- place *forthcoming/submitted publications* at the bottom of the list

Please, remember to update all the information regularly: it is important both for your academic profile and for the PhD programme.